

REBECCA McCARTHY



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TOP TECHS 02 9958 1611

PRODUCTION MANAGER / COORDINATOR

EMPLOYMENT HISTORY

DATE	COMPANY	PRODUCERS	ROLE
2019-2022	Freelance	Various	Production Manager/ Coordinator
2016-2018	Brilliant Films	Stephanie Ceccaldi Tom Pearce	Production Coordinator/ Assistant
2015-2016	Invisible Artists	Damien Whitney Vicky Ryan	Production/ Post Production Assistant

TVC SELECTED CREDITS PRODUCTION MANAGER / PRODUCTION COORDINATOR

PRODUCTION CO	CLIENT/JOB	PRODUCER/DIRECTOR	YEAR
ABC	ABC 90	Mark Risso-Gill / Tim Brown	2022
Clockwork Films	Mitsubishi/ Pajero Sport GSR	Alan Robinson/ Justin McMillan	2022
Clockwork Films	Reckitt Benckiser/ Vanish Educate & Enable	Alan Robinson/ Armand de Saint-Salvy	2022
Clockwork Films	Australian Pork/ Quick & Easy	Alan Robinson/ Jason Wingrove	2021
Enigma Communications	Kennards / Ken Oath	Alan Robinson/ Jesse James McElroy	2021
Clockwork Films	Nestle/ Sustagen Upgrade Your Morning	Heath George/ Tracey Rowe	2021
Clockwork Films	Woolworths/ Surprise the Parents	Alan Robinson/ Tracey Rowe	2021
Enigma Communications	Actron/ Brand Summer & Winter	Alan Robinson/ Stefan Jose	2021
Clockwork Films	CommBank/StepPay	Alan Robinson/Lester Jones	2021
Clockwork Films	Mitsubishi/ Triton Smile Dial	Alan Robinson/ Justin McMillan	2021
Clockwork Films	NSW Gov/ NSW Dept of Education	Alan Robinson/ Jason Wingrove	2021
Finch	Colorbond/ Parallels	AnnaTara Clark-Sneddon/ Jae Morrison	2020
Finch	TacoBell/ Toasted Cheddar Chalupa	Allison Lockwood/ Tim Green	2020
Rabbit	Coca-Cola/ Topo Chico Hard Seltzer	Marcus Butler/ Pete Moore	2020
Rabbit	The Iconic / Xmas Dance	Marcus Butler/ Pete Moore	2020
Films and Casting Temple	Thums Up/ Brand TVC	Anupam Sharma/ Julien Trousselier	2020
Robinson Entertainment	Novartis/ Xiidra	Alan Robinson/ Ant McPail	2020
Clockwork Films	Australian Digital Health Agency/ Doctor's Round's	Alan Robinson/ Jason Wingrove	2020
Robinson Entertainment	Queensland Country Bank/ Brand TVC	Alan Robinson/ Alex Feggans	2019
Clockwork Films	TAB/ The Golden Eagle	Alan Robinson/ Tracey Rowe	2019
Brilliant Films	Audi / Brand TVC	Peter Kearney/ Steve Back	2018
Brilliant Films	Milo/ Their Last Move	Tom Pearce/ Henry Mason	2018
Brilliant Films	Purina / Supercoat Smart Combinations	Catherine Warner/ Henry Mason	2017
Brilliant Films	Virgin Money / You've Earned It	Kim Kirby/ Nick Robertson	2017

TVC SELECTED CREDITS PRODUCTION ASSISTANT

PRODUCTION CO	CLIENT	PRODUCER/DIRECTOR	YEAR
Brilliant Films	Best&Less	Stephanie Ceccaldi/ Nick Waterman	2018
Brilliant Films	Eftpos	Stephanie Ceccaldi/ Nick Robertson	2017
Brilliant Films	Belong	Stephanie Ceccaldi/ Steve Back	2017
Brilliant Films	Activia	Stephanie Ceccaldi/ Dean Friske	2017
Invisible Artists	Oli6	Emma Brunton/ Sebastien Guy	2016
Invisible Artists	Bayer	Drew Bailey/ Sebastien Guy	2016

KEY SKILLS

- Booking / briefing crew.
 - Booking equipment and negotiating rates.
 - Location management including scouting, negotiating with property owners, managing council permits, creating detailed maps for call sheets.
 - Managing more complex location approvals, e.g. on car commercials briefing and obtaining Traffic Management Plans for rolling blocks, locating logistically suitable locations for unit base and parking for the crews heavy vehicles. Liaising with Safety Officers, booking traffic and pedestrian controllers.
 - Travel coordinating including booking flights, hire cars and accomodation for directors, crew and cast.
 - Liaising with cast/ their agents to arrange wardrobe checks and ensuring they are properly briefed for the shoot.
 - Creating documents including call sheets, PPM's and movement orders.
 - Ensuring all COVID protocols are met by all on set cast and crew.
 - Managing Children's Guardian when required, including supplying them with all relevant documentation and ensuring all child related guide lines are met.
 - Communicating with insurance brokers if particular items/ props require additional insurance from the production company prior to the shoot date.
 - Ability to efficiently and professionally communicate with all personnel on the production.
 - Experienced working on multiple productions simultaneously.
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EDUCATION

Bachelor of Visual Arts & Design, 2013 | Australian Catholic University (Sydney)

REFERENCES

NAME	ROLE	PHONE
Mark Risso-Gill	Producer/Production Manager	0417 005 887
Alan Robinson	Producer	0407 115 757